

I am scheduled for my **tenure review in Fall 2020**. May I still request an extension to my probationary period as a result of COVID-19?

- Yes, you may request an extension if your “normal progress” has been “substantially impeded” by COVID-19 this Spring. You should discuss your situation with your department chair. If you both think this is the case, you should file the form immediately.

I'm a **career-line faculty** member (lecturer, clinical, or researcher). Can my reappointment or promotion review be delayed because of COVID-19?

- Each of our colleges has different processes and requirements regarding career-line faculty reviews. Each dean will identify the best approach for their career-line faculty. As soon as decisions are made, colleges will communicate directly with their faculty.

As a result of having to shift to teaching on-line this semester, I am concerned that my **Course Evaluations** may not be as strong as they usually are. May I exclude these teaching evaluations from my review file?

- Yes. Faculty members may choose to exclude Spring 2020 student feedback forms from their review files. It is the faculty member's responsibility to communicate this decision in writing to the department chair prior to the file closing date, and this written communication must be included in the file in place of the course evaluations. Faculty members who are adapting their in-person courses to on-line for Summer 2020 may also choose to exclude course evaluations for these courses by following the same procedure.

My next formal review is a **retention review**, not a tenure review. When a year is added to my probationary period, will my retention review be delayed?

- Yes, unless you request otherwise. If you are considering proceeding with your retention review as previously scheduled even though your tenure and promotion review will be delayed, you should discuss the pros and cons with your department chair and mentors. If you choose not to delay your retention review, you must communicate this decision in writing to your department chair and dean.

I have **already had an extension to my probationary period** because of the birth or adoption of a child or an FMLA-related leave. Am I still eligible for an extension to my probationary period because of COVID-19?

- Yes.