|  |  |  |
| --- | --- | --- |
| Date: |  |  |
| Faculty Member’s Name: |  |
| Department: |  |
| College: |  |
| Currently Scheduled Tenure Review Year: |   |  |
| I am requesting an extension of my pre-tenure probationary period because the COVID-19 pandemic has “substantially impeded my normal progress toward tenure.” |
| Requested Extension:[ ]  One Year[ ]  Two Years |
| The pandemic impacted my progress toward tenure by (check all that apply): |
| [ ]  Limiting access to material resources, such as a lab or physical archive[ ]  Significantly decreasing the time available for research and teaching preparation[ ]  Leading to cancellation of professional meetings/events important for my tenure file[ ]  Causing a delay in grant or funding deadlines and/or decisions |
| [ ]  Other: |  |
| Please briefly describe how this impact/these impacts “have substantially impeded [your] normal progress toward tenure.” |
|  |
|  |
| *Candidate Signature* | *Date* |
| **Approvals:** |
|  |
| *Department Chair/Director Signature* | *Date* |
|  |
| *Dean Signature* | *Date* |
|  |
| *Senior Vice President (designee) Signature* | *Date* |