

University of Utah
Workplace & Instructional Relationship Disclosure Form

The University of Utah is committed to providing a campus climate that supports and sustains faculty, staff, and students. The purpose of [Policy 1-020: Required Professional Boundaries in Relationships](#) is to encourage professional boundaries in supervisory and instructional situations and discourage conflicts of interest in professional relationships. Please refer to the policy for details on workplace & instructional relationships that require disclosure and for associated definitions.

A supervisor who has received a disclosure form will 1) determine whether a reasonable written mitigation plan can be developed and 2) if appropriate, develop the plan, in consultation with the reporting individual, Human Resources and/or the Faculty Office (as appropriate), and the cognizant Dean or Vice President.

Complete this Section for Supervisor Relationships

Name / Title of Supervisor or Potential Supervisor: _____
(Instructor, Coach, Advisor/Mentor, Preceptor, University Representative)

Name / Title of Direct Report: _____
(Faculty, Staff, Student, Employee)

Unit: _____

Nature of Relationship: Family Member Consensual Relationship
Reporting Relationship: Exists Does not exist

Supervisor Signature / Date

Direct Report Signature / Date

Complete this Section for Family or Other Relationships

Name / Title: _____

Unit: _____

Name / Title of Family Member: _____

Nature of Relationship: Reporting Relationship Exists Reporting Relationship Does Not Exist

Signature / Date

Family Member Signature / Date

Complete this Section for Student Relationships

Name / Title of Faculty or Staff Member: _____
(Instructor, Coach, Advisor/Mentor, Preceptor, University Representative)

Unit: _____

Name of Student: _____

Type of Student: _____ *(Undergraduate, Graduate, Professional, or Post-Doctoral)*

College/Area of Study: _____

Nature of Relationship: Family Member Consensual Relationship

Signature / Date

Student Signature / Date

If a mitigation plan is required subject to provisions of Policy 1-020, please use the mitigation plan template [link].