**Group Teaching Grant Application**

**A. General Information**

|  |  |
| --- | --- |
| Project Title |  |
| Lead Applicant |  |
| University ID |  |
| Department |  |
| Rank |  |
| Campus Address |  |
| E-mail |  |
| Phone |  |
| Chair |  |

|  |  |
| --- | --- |
|  |  |
| 1. When would the grant activities be undertaken? |  |
| 2. Total amount requested. |  |
| 3. Has other funding been received for this project? | Yes/No: |
| If yes, state sources and amounts. |  |
| 4. Is other funding being sought for this project? | Yes/No: |
| If yes, state sources and amounts. |  |
| 5. Does project involve research using human subjects? | Yes/No: |
| If yes, has IRB approval been obtained? | Yes/No/NA: |
| 6. List any Teaching Grants received, by any group member, from the University Teaching Committee in the last 3 years: |  |
|  |  |
|  |  |
| 7. List any Teaching Grant proposals, by any group member, that were submitted to the University Teaching Committee but not funded: |  |
|  |  |
|  |  |

List other group members:

|  |  |  |
| --- | --- | --- |
| Name | Rank | Department |
|  |  |  |
|  |  |  |

**B. Project Summary** *(150-word limit, 12-point font single-spaced.)*

|  |
| --- |
|  |

|  |  |
| --- | --- |
| Date submitted: |  |
| If this grant is funded may we place your proposal on the committee’s web page? | Yes/No: |

If you want to include digital signatures of applicants, and writer(s) of your support letter(s), please place them below:

**Project Title**

Name, Rank, Department

**C. Narrative** *(1,000-word limit, 12-point type double-spaced, 1-inch margins. Please replace lines above with your project title and name, rank, and department.)*

**Need and rationale.**

**Objectives.**

**Plan and time-line.**

**Expected outcomes, long-term educational impact for students, and describe how the project will be sustained.**

**If your proposal involves travel, please outline your alternate plan if your proposal is affected by COVID-19.**

**D. Budget** *(Add additional lines as needed.)*

**Materials**

|  |  |  |
| --- | --- | --- |
| **Item** | **Source of the Cost or Cost Estimate (e.g., catalog, Amazon, etc.)** | **Cost** |
|  |  |  |

**Total materials: $**

**Travel**

|  |  |  |
| --- | --- | --- |
| **Item** | **Source of the Cost or Cost Estimate (e.g., Guest House University rate, Expedia.com, etc.)** | **Cost** |
|  |  |  |

**Total travel: $**

**Stipends**

|  |  |  |
| --- | --- | --- |
| **Item** | **Source of the Cost or Cost Estimate** | **Cost** |
|  |  |  |

**Total stipends: $**

**Total request: $**

If you think it is necessary, provide a **brief** (sentence or two) justification for any of the major items. In many cases this is done in the Narrative and nothing need be added here.

**E. Courses Taught** *List courses taught, or scheduled to be taught, in the most recent three academic years. If you have not taught in any of these years, please explain.*

Lead Applicant

|  |  |  |  |
| --- | --- | --- | --- |
| Year | Course # & Title | Credit hours | Typical  enrollment |
| current academic year |  |  |  |
| last year |  |  |  |
| two years ago |  |  |  |

Other group members, if courses are relevant for this application (copy and repeat as necessary).

Name:

|  |  |  |  |
| --- | --- | --- | --- |
| Year | Course # & Title | Credit hours | Typical  enrollment |
| current academic year |  |  |  |
| last year |  |  |  |
| two years ago |  |  |  |

**F. Lead Applicant’s Curriculum Vitae.** *(This condensed CV should be the equivalent of 3 pages or fewer of text in 12-point font with 1-inch margins on 8.5” x 11” paper.)*

**G. Support letter from Department Chair, or Director and optional letter from Dean or Associate Dean.** (Letter(s) must be included in this document, not sent in separately.)