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**Dual Career Partner Agreement**

**Original Candidate Information**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Faculty Name:** | |  | | | | |
| **Faculty Category:** | | | Tenure-line | **Faculty Rank:** | |  |
| **Department(s):** |  | | | **College(s):** |  | |

**Partner Hire Information**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Partner Name:** | | |  | | | | |
| **Position:** | Tenure-line  Career-line  Staff  Post-doctoral/ Research Associate | | | | | | |
| **Faculty Rank & Category (if applicable):** | | | |  | | | |
| **Department(s):** | |  | | | **College(s):** |  | |
| **Starting Date:** | |  | | | **Starting Salary:** | |  |

If the Partner will have a faculty position -- has a search waiver already been approved for the partner hire?

Yes  No (if not, please contact the [Office for Faculty](mailto:officeforfaculty@utah.edu) as soon as possible)

If the Partner will have a staff or post-doc/research assoc position – has an open position search concluded for this partner hire?

Yes  No

Please summarize the **funding plan** for the salary of the Partner Hire – include amounts contributed by each unit as well as the length of time for the financial support. *(Note that SVPAA funding is only available if both positions are tenure-line. Additional information on financial considerations can be found in the* [*SVPAA Guideline on Dual Career Academic Partners*](https://academic-affairs.utah.edu/about/svpaa-guidelines/dual-career-academic-partners-2/)*.)*

|  |
| --- |
|  |

**Appointing Unit Approvals** [hiring unit(s) of Partner]:

|  |  |  |
| --- | --- | --- |
|  |  |  |
| *Department Chair/Director Approval* | *Printed Name of Approver* | *Date* |
|  |  |  |
| *Dean Approval* | *Printed Name of Approver* | *Date* |

**Sending Unit Approvals** [hiring unit(s) of Original Candidate]:

|  |  |  |
| --- | --- | --- |
|  |  |  |
| *Department Chair/Director Approval* | *Printed Name of Approver* | *Date* |
|  |  |  |
| *Dean Approval* | *Printed Name of Approver* | *Date* |

**AVP for Budget & Finance Approval** (SVPAA Designee)

|  |  |  |
| --- | --- | --- |
|  |  |  |
| *AVP for Budget & Finance Approval* | *Printed Name of Approver* | *Date* |