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**Dual Career Partner Agreement**

**Original Candidate Information**

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| --- | --- |
| **Faculty Name:** |  |
| **Faculty Category:** | [ ]  Tenure-line  | **Faculty Rank:** |       |
| **Department(s):** |       | **College(s):** |       |

**Partner Hire Information**

|  |  |
| --- | --- |
| **Partner Name:** |  |
| **Position:** | [ ]  Tenure-line [ ]  Career-line [ ]  Staff [ ]  Post-doctoral/ Research Associate  |
| **Faculty Rank & Category (if applicable):** |       |
| **Department(s):** |       | **College(s):** |       |
| **Starting Date:** |       | **Starting Salary:** |       |

If the Partner will have a faculty position -- has a search waiver already been approved for the partner hire?

 [ ]  Yes [ ]  No (if not, please contact the Office for Faculty as soon as possible)

If the Partner will have a staff or post-doc/research assoc position – has an open position search concluded for this partner hire?

 [ ]  Yes [ ]  No

Please summarize the **funding plan** for the salary of the Partner Hire – include amounts contributed by each unit as well as the length of time for the financial support. *(Note that SVPAA funding is only available if both positions are tenure-line. Additional information on financial considerations can be found in the* [*SVPAA Guideline on Dual Career Academic Partners*](https://academic-affairs.utah.edu/about/svpaa-guidelines/dual-career-academic-partners-2/)*.)*

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|       |

**Appointing Unit Approvals** [hiring unit(s) of Partner]:

|  |  |  |
| --- | --- | --- |
|  |       |       |
| *Department Chair/Director Approval* | *Printed Name of Approver* | *Date* |
|  |       |       |
| *Dean Approval* | *Printed Name of Approver* | *Date* |

**Sending Unit Approvals** [hiring unit(s) of Original Candidate]:

|  |  |  |
| --- | --- | --- |
|  |       |       |
| *Department Chair/Director Approval* | *Printed Name of Approver* | *Date* |
|  |       |       |
| *Dean Approval* | *Printed Name of Approver* | *Date* |

**AVP for Budget & Finance Approval** (SVPAA Designee)

|  |  |  |
| --- | --- | --- |
|  |       |       |
| *AVP for Budget & Finance Approval* | *Printed Name of Approver* | *Date* |